

**Register your 4-H exhibits for the 2017 Allen County Fair
June 1 – June 30 for ALL projects**

1. Go to <https://allencountyindiana.fairentry.com>
2. Select the “Sign in with your 4-H Online account” option – the **GREEN** box



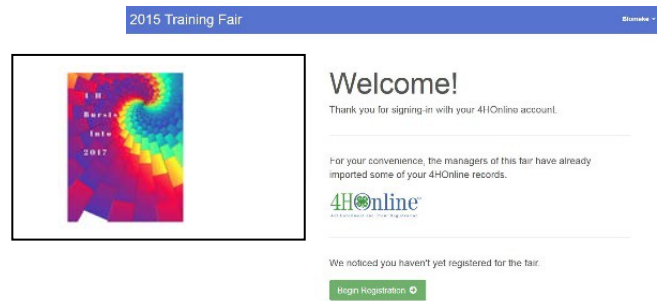
3. A separate box will pop up where you can enter the login email address and password from 4HOnline.

(If you don't remember your password, you will need to select the "I forgot my password" option to get a temporary one emailed to you. If your email address has changed, log in using the old email address and change it in 4HOnline.)



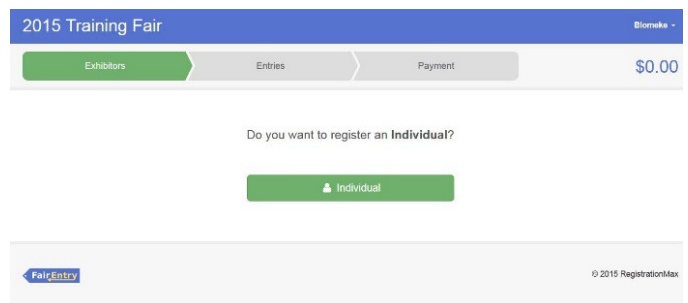
4. Click the “Login” box.

5. This will take you to the Welcome screen, where you will need to select the green box to “Begin Registration”



SECTION 1 - EXHIBITORS TAB

6. Choose if you would like to register an individual or a team and click that green box





How to Register for Fair (4-H Family)

- Choose the dot next to the name of the 4-H'er you would like to register and then click the green "continue" box

New Individual Exhibitor

Select an Existing person to continue...

<input type="radio"/>		Blomeke, Ava 7/07/2009 - Age 5
<input type="radio"/>		Blomeke, Grace 7/13/2004 - Age 10
<input type="radio"/>		Blomeke, Graham 8/12/2002 - Age 12
<input type="radio"/>		Blomeke, Isabella 3/15/2000 - Age 15
<input type="radio"/>		Blomeke, Sadie 10/26/1999 - Age 15

- Review the exhibitor registration information
- Make any necessary corrections (using the edit boxes). Remember that any corrections made here DO NOT transfer back to your 4HOnline Account

2015 Training Fair Blomeke

Exhibitors | Entries | Payment \$0.00

Blomeke, Isabella
15 years old - 3/15/2000
[Delete this Exhibitor](#)

Personal Details | Contact Info | Address | **Review**

Please review the exhibitor registration. [Continue to Entries](#)

Personal Details	Contact Info
First Name: Isabella	Email: blomekfamily@gmail.com
Last Name: Blomeke	Home Phone: (111) 222-3333
Date of Birth: 3/15/2000	Cell Phone: (111) 444-5555
Gender: Female	Cell Phone Carrier:
Address	
1234 N. 500 E Somewhere, IN 46078-9901	

Select the green "Continue" box.

- When you are taken back to the Exhibitor information page, click the green "Continue to Entries" box

SECTION 2 - ENTRIES TAB

- Click the green "Add an Entry" box to the right of the exhibitor's name

2015 Training Fair Blomeke

Exhibitors | **Entries** | Payment \$0.00

There are 0 entries belonging to 1 exhibitor in this invoice.

Blomeke, Isabella
0 Entries [Add an Entry](#)

- Click the green "Select" box next to the Department you would like to enter

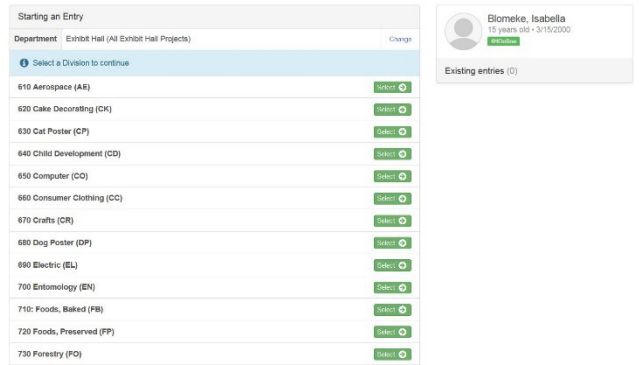
Starting an Entry

Select a Department to continue

Ag Hort	Select
Beef Cattle	Select
Bever Goats	Select
Cat	Select
Dairy Cattle	Select
Dairy Goats	Select
Dog	Select
Exhibit Hall (All Exhibit Hall Projects)	Select
Exhibit Hall Event	Select
Horse	Select
Llama and Alpaca	Select
Meat Goats	Select
Pigeon	Select
Poultry	Select

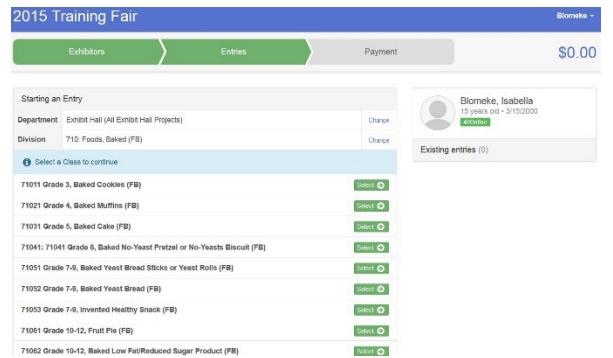
Blomeke, Isabella
15 years old - 3/15/2000
Existing entries (0)

13. Click the green “Select” box next to the Division you would like to enter



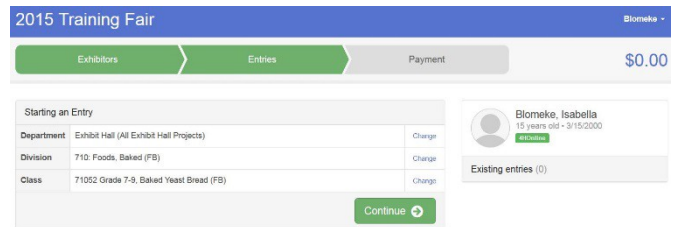
Starting an Entry	
Department: Exhibit Hall (All Exhibit Hall Projects)	Change
Select a Division to continue	
610 Aerospace (AR)	Select
620 Cake Decorating (CK)	Select
630 Cat Poster (CP)	Select
640 Child Development (CD)	Select
650 Computer (CO)	Select
660 Consumer Clothing (CC)	Select
670 Crafts (CR)	Select
680 Dog Poster (DP)	Select
690 Electric (EL)	Select
700 Entomology (EN)	Select
710: Foods, Baked (FB)	Select
720 Foods, Preserved (FP)	Select
730 Forestry (FO)	Select

14. Click the green “Select” box next to the Class you would like to enter
 (Check the Allen County 4-H Rules Book and addendum for exhibition descriptions, requirements and rules.)



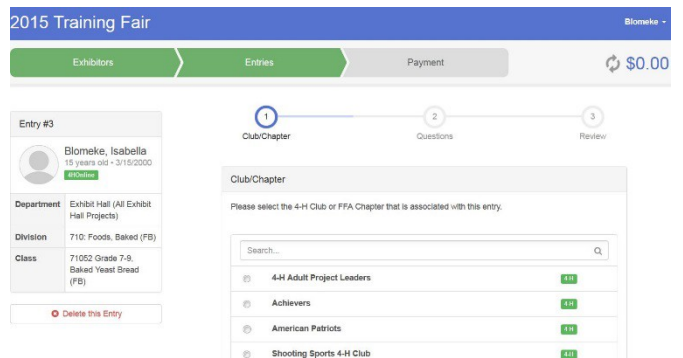
Starting an Entry	
Department: Exhibit Hall (All Exhibit Hall Projects)	Change
Division: 710: Foods, Baked (FB)	Change
Select a Class to continue	
71011 Grade 3, Baked Cookies (FB)	Select
71021 Grade 4, Baked Muffins (FB)	Select
71031 Grade 5, Baked Cakes (FB)	Select
71041: 71041 Grade 6, Baked No-Yeast Pretzel or No-Yeast Biscuit (FB)	Select
71051 Grade 7-9, Baked Yeast Bread Sticks or Yeast Rolls (FB)	Select
71052 Grade 7-9, Baked Yeast Bread (FB)	Select
71053 Grade 7-9, Invented Healthy Snack (FB)	Select
71061 Grade 10-12, Fruit Pie (FB)	Select
71062 Grade 10-12, Baked Low Fat/Reduced Sugar Product (FB)	Select

15. Review the selection of the Department, Division and Class. To correct errors in the Department, Division or Class, click the corresponding ‘Change’ button. Click the green ‘Continue’ button to move to the next step.



Department: Exhibit Hall (All Exhibit Hall Projects)	Change
Division: 710: Foods, Baked (FB)	Change
Class: 71052 Grade 7-9, Baked Yeast Bread (FB)	Change
Continue	

16. Select the dot next to the 4-H Club that you belong to and then select the green “Continue” box



Entry #3	
Biomeke, Isabella 15 years old - 3/15/2000	Continue
Department: Exhibit Hall (All Exhibit Hall Projects)	
Division: 710: Foods, Baked (FB)	
Class: 71052 Grade 7-9, Baked Yeast Bread (FB)	
Delete this Entry	

Club/Chapter	
Please select the 4-H Club or FFA Chapter that is associated with this entry.	
Search...	
<input type="radio"/> 4-H Adult Project Leaders	Continue
<input type="radio"/> Achievers	Continue
<input type="radio"/> American Patriots	Continue
<input type="radio"/> Shooting Sports 4-H Club	Continue

17. If required, enter in a description of your exhibit – *please be specific as this description for non-animal exhibits will be used to distinguish between exhibits, example – don't just type in "photo", type in more description, such as "Butterfly on leaf photo"*

2015 Training Fair Blomeke

Exhibitors **Entries** Payment \$0.00

Entry #3
Blomeke, Isabella
15 years old - 3/15/2000

Department: Exhibit Hall (All Exhibit Hall Projects)
Division: 710: Foods, Baked (FB)
Class: 71052 Grade 7-9, Baked Yeast Bread (FB)

Entry Description
Briefly describe your entry. (Required)

Continue

18. Answer any other Additional Questions required for that entry.
Select the green "Continue" box after you are finished answering all questions.

2015 Training Fair Blomeke

Exhibitors **Entries** Payment \$0.00

Entry #3
Blomeke, Isabella
15 years old - 3/15/2000

Department: Exhibit Hall (All Exhibit Hall Projects)
Division: 710: Foods, Baked (FB)
Class: 71052 Grade 7-9, Baked Yeast Bread (FB)

Questions
There are no questions to answer.

Continue

19. Decide if you would like to:
 >Register another Exhibitor
 >Add another Entry for this Exhibitor
 >Continue to Payment
 and select that appropriate box
****The payment section is a formality of the system. No payment is needed, but you must go through the steps.*

2015 Training Fair Blomeke

Exhibitors **Entries** Payment \$0.00

Blomeke, Isabella
15 years old - 3/15/2000

What do you want to do next?

Register another Exhibitor
Add another Entry for this Exhibitor
Continue to Payment

Club/Chapter **Animals** Questions Review

20. To register an animal entry from 4HOnline, you will select the white "add an animal" box during the entry process.

Entry Animals

There is no animal in this slot

Add an animal

Continue

21. A smaller box with two options will pop up. Choose the green "Choose an Existing Animal Record" box

Adding an Animal

Choose an Existing Animal Record

OR

Enter a New Animal Record

Cancel

22. A list of those animals that you have previously ID'd in 4-H Online that are eligible for that class are listed. Select the circle next to the animal you would like to enter. Then select the green "Select Animal" box.

How to Register for Fair (4-H Family)

Adding an Existing Animal

Allowed Animal Types

- Dairy Goat Registered Does
- Dairy Goat Wethers

Isabella Blomeke

<input type="radio"/>	Tag: 95-555	4HOnline
<input type="radio"/>	Tattoo: XSP	4HOnline
<input type="radio"/>	Tag: 95-556	4HOnline

Cancel

23. All of the information about that animal will be pulled over from 4-H Online, so that you can check to make sure that is the correct animal. If you want to switch to a different animal, click on the "remove from entry box". If it is correct, click the green "Continue" box. Then you will be taken to the Additional Questions page listed in step #20.

Entry Animals

Identifier (Tag)	95-555	4HOnline
Animal Type	Dairy Goat Wethers	
5-digit County Tag OR Tattoo	95-555	
Tattoo (Right Ear)		
Intend to exhibit this animal at State Fair		
Beginning Weight Date	4/25/2015	
Beginning Weight	35	
Check if animal is County Born/Raised		
Premises ID		

SECTION 3 - PAYMENT TAB

****The payment section is a formality of the system. No payment is needed, but you must go through the steps.*

24. Review your invoice, either in summary format or detail format. If it looks correct, click the green "Continue" box. If not, go back to the entries tab and fix what you need to.

2015 Training Fair Blomeke

Exhibitors Entries Payment \$0.00

1 Review 2 Payment Method 3 Confirm

Invoice	Summary	Detail
Individual Exhibitor: Isabella		\$0.00
		Total: \$0.00

25. Select the green "Continue" box.

****There are no fees for 4-H exhibits.*

2015 Training Fair Blomeke

Exhibitors Entries Payment \$0.00

1 Review 2 Payment Method 3 Confirm

Instructions to Pay by Check

There is no cost to enter 4-H exhibits.

26. Confirm your entries one last time. Make sure all entries for each exhibitor in your family are listed before you submit the entries.

NOTE: Once you hit submit, you cannot edit your entries.

28. You will receive a “Thanks!” message. You can choose the button to “Visit Dashboard” to see your entry.

29. You can view the entry summary or details from the Dashboard screen.

You will receive an email from Fair Entry after your entry has been submitted.

You will also receive an email from Fair Entry letting you know if your entry was approved or rejected by the County Extension Staff. If part of your entry was rejected, a reason will be listed and you will be able to log in and fix the problem before submitting that entry again. Please contact the Allen County Extension Office if you have any problems with this process at (260) 481-6826 or sammjohnson@purdue.edu, bthuma@purdue.edu or jkendall@purdue.edu.